SMART SEARCHING TECHNIQUES

STEP 1: Identify **Key Concepts**
Analyse your assignment question or topic and identify *key terms* and *phrases*.

STEP 2: **Combine** the Terms
**AND** joins concepts and narrows down the search.

STEP 3: Broaden your search
**OR**: Use synonyms, alternative and related terms to broaden the search.

STEP 4: **Phrase Searching**
"......": Use Inverted commas to search for a phrase.

STEP 5: **Truncation & Wildcards**
Search all forms of a words and variations in spelling. Includes differences between British and American words.