Referencing (Getting Started)
Session Outcomes

At the end of this session you will know:
• What is meant by the term referencing
• Why reference?
• When to reference
• What style of referencing is used at ECU
• What is meant by in-text referencing
• What is meant by end-text referencing
• How to end-text reference the most common sources of information in their simplest form.
• Who to contact if you need help.

So you will feel like this
You probably know referencing forms part of your academic writing at university, but what exactly is referencing and why is it so important?

Referencing – a definition
- a standardised method of acknowledging and formatting the information sources you have used in your assignment or written work

Plagiarism – a definition (the most common form of academic misconduct)
- When you do not acknowledge the use of the ideas of others as supporting evidence in an academic work.
Why Reference?

• A requirement when at University
• Adds credibility to your work.
• Shows that you have researched your topic.
• Validates/Strengthens your argument and discussion.
• Avoids plagiarism.
• Allows the reader/marker to verify the evidence that supports your argument/discussion.
• Provides written appreciation and recognition to the subject matter experts (authors).

In using their research you can achieve the above.
When to Reference

At University any opinions and/or arguments you discuss in your assignments must be supported with credible evidence. You must acknowledge the source of the evidence, be it an idea, summary or quotation that has influenced your work, and this is done through referencing.

Credible evidence is perceived as trustworthy, relevant and unbiased. The most common sources are from books, journals and certain websites.

Paraphrasing is when you put the ideas of someone else into your own words.
Referencing Style and standards

The main **style of referencing at ECU** is

- APA 6th (American Psychological Association 6th edition)
  - Follows the principles of the:

Your source of help on how to format and use this style, is the **ECU Referencing Guide** and the **Referencing Library Guide**.

Referencing Standards/Credible Information

- It is expected that your references are credible and unbiased.

  The most common examples are:
  - Books
  - Journal articles
  - Government publications or websites
  - Professional Associations or websites
In-text referencing – briefly as more on that at the next workshop.

An in-text reference is a reference (or citation) contained within the body of the essay or report. It comprises the author surname/s, and the publication date of the source, and occasionally page numbers depending on the type of reference.

An in-text reference can be a signal phrase or a parenthetical citation:

Examples:

A **Signal Phrase in-text reference** is placed at the beginning of the sentence:

Stans and Jubina (2013) found ……

A **Parenthetical citation in-text reference** is at the end of the sentence:

(Stans & Jubina, 2013) [note the use of the ampersand and brackets]

For more information on how to in-text reference read the document titled “How to Use In-Text Citations in APA Format” which is available on the Referencing Library Guide.
An end-text reference contains the information required to identify and retrieve a citation/in-text reference. End-text references are listed at the end of your work on a separate page under the heading ‘References’.

An end-text reference has four elements:
• Who: author’s name
• When: date of publication
• What: title of the work
• Where: source of information

For more information on how to create a Reference List refer to the ECU Referencing Library Guide and the Reference List tab. You can also refer to the Publication Manual of the American Psychological Association on page 37 & 59.
End-text referencing a print book

Format:
Author, A. A., & Author, B. B. (Date). *Title of book*. Place of publication: Publisher.

Example:

To find the information to correctly reference a print book go to the front cover and the inside publication page (the verso) as shown here.
The end-text reference for this print book is:

Broken into components:
Now it’s your turn

Create an end-text reference for either of these print books:

- Clinical Cases
  - Fundamentals of Nursing Case Studies
  - Natasha Scully & Damien Wilson

- Compassion, Caring and Communication
  - Skills for Nursing Practice
  - Second Edition
  - Jacqui Baughan and Ann Smith
  - Foreword by Professor Kathleen McCourt, Chair of the RCN Council

If you are viewing this tutorial online then click on the images to source the pdf front copy and verso page to create your end-text reference.
Now it’s your turn – the answers

The correct end-text reference for these print books are:


End-text referencing an e-book

Format:
Author, A. A., & Author, B. B. (Date). *Title of book*. Place of publication: Publisher. Retrieved from (insert DOI or URL of the ebrary)

An e-book is sourced from an online ebrary. The most common ebrary used at ECU is ProQuest Ebook Central, then use online library homepage

https://ebookcentral.proquest.com

If the e-book is sourced from the internet then use the URL:
The end-text reference for this e-book is:

Note the correct use of punctuation and that the title of the book is in italics. Only the first word in the title has a capital letter (the exception being if there is a proper noun).
Now it’s your turn

Create an end-text reference for this e-book:

Critical Conversations in Healthcare Scripts & Techniques for Effective Interprofessional & Patient Communication
Cheri Clancy

Availability
Your institution has unlimited access to this book.

Read Online

Download Book
Get all pages, require free third-party software. Check out this book for up to 21 days.

Download PDF Chapter
Get up to 305 pages, use any PDF software. does not expire.

Description
Critical Conversations provides direction and solutions for deficits in healthcare that exist in verbal and non-verbal communication as well as scripting tool kits that can be applied in various situations and health care settings between nurses and colleagues and nurses and patients. Each chapter features dos and don'ts, effective questions and practical tools. Whether you are a new nurse at the bedside or the CNO of a major...

ECU Worldsearch link to the e-book: https://ecu.on.worldcat.org/oclc/892580412
The correct end-text reference for this e-book is:

Finally: a chapter in an edited book

Some books contain chapters that are written by different authors and then edited. In referencing terms these are called ‘chapters in an edited book’

Format:
Author, A. A., & Author, B. B. (Date). Title of chapter. In E. Editor & F. Editor (Eds.), Title of book. (pp. xx-xx). Place of publication: Publisher.

Understanding the Australian Healthcare System:
ECU Worldsearch link:
https://ecu.on.worldcat.org/oclc/936156993

Broken into components:
End-text referencing a Journal Article

**Format:**
Author, A. A., & Author, B. B. (Date). Title of article. *Title of Journal, volume* (issue), page number. DOI or Retrieved from Journal homepage URL

- Journal Articles will become your most used referencing source.
- Most online journal articles have a DOI. DOI's can be found listed in the Database record for the journal article or on the front page of the downloaded pdf. document.
- If a journal article does not have a DOI, provide the home page URL; do a quick web search to locate this URL.

**How?** copy and paste the journal title into Google. The home page URL will most probably be listed within the first few results.

- e.g. Journal Title: *Nurse Education Today*
  - http://www.nurseeducationtoday.com/
What is a DOI?

A digital object identifier (DOI) is a unique code used to identify content and provide a persistent link to a document on the internet. A publisher assigns a DOI when a journal article is published and made available electronically.

Some examples

Vol. 28, No. 3, 343–356, [http://dx.doi.org/10.1080/02650533.2014.925862](http://dx.doi.org/10.1080/02650533.2014.925862)

To cite this article: Adele Nye, Jennifer Clark, Pam Bidwell, Briahannon Deschamps, Lisa Frickman & Jennifer Green (2016) Writing the (researcher) self: reflective practice and undergraduate research, Reflective Practice, 17:3, 257-269, DOI: 10.1080/14623943.2016.1146577

To link to this article: [http://dx.doi.org/10.1080/14623943.2016.1146577](http://dx.doi.org/10.1080/14623943.2016.1146577)

© 2016 American Psychological Association
1091-7527/16/$12.00 [http://dx.doi.org/10.1037/fsh0000195](http://dx.doi.org/10.1037/fsh0000195)

Where to find the DOI

Usually on the front page of the Journal Article but it can also be found on the Database Journal Article record. Click here to read more.
The end-text reference for this journal article is:
Now it’s your turn

Create an end-text reference for this journal article:

Nurse Education Today
Volume 59, December 2017, Pages 33-37

A qualitative study on communication between nursing students and the family members of patients

Zenobia C.Y. Chan

https://doi.org/10.1016/j.nedt.2017.08.017

If you are viewing this tutorial online then [click on this link to access the journal].

Note: there is no issue number in this example
The end-text reference for this journal article is:


**Format:**

End-text referencing a website/webpage

The only time you will end-text reference a website is when you use information from the entire website. It is more common to end-text reference a webpage within a website or a document within a webpage.

Access the other webpages within this website by clicking on these tabs or any of the hyperlinks in the homepage.

This image is of the homepage of the Australian Commission on Safety and Quality in Health Care (http://www.safetyandquality.gov.au/). The homepage is a webpage within the website.
End-text referencing a webpage

Format:
Author, A. A., & Author, B. B. (Date). Title of webpage. Retrieved from URL

Broken into components:
The end-text reference for this webpage is:
End-text referencing a webpage


Broken into components:

End-text referencing a webpage – finding the date

There are 2 places that you can find the date of the webpage:
• at the bottom of the webpage, or
• right-click on the webpage and select ‘view page info’

If a date is not listed then the webpage is marked as (n.d.).
End-text referencing a document (pdf) sourced from a webpage

If the information used in your assignment is sourced from an actual document retrieved from the webpage then it is the document that is end-text referenced, not the webpage from which it was sourced.

The example used will be the pdf document titled ‘Australian Medical Association’
Referencing a document sourced from a webpage

The format for referencing a document sourced from a webpage is very similar to referencing an e-book.

**ATLAS CHARTS COURSE TO IMPROVED CARE**

26 Nov 2015

The first detailed national appraisal of variations in health practice has found that Australians are

The **DIFFERENCE** being that there is no place of publication and publisher
Referencing a document sourced from a webpage

Information to correctly end-text reference documents sourced from a webpage can normally be found either at the beginning or the end of the document.

The URL is sourced from your browser location (URL) bar above the bookmark toolbar. It will normally end in ‘.pdf’.

Initially it may have seemed that the author would be the ‘Australian Medical Association’ however on the second last page of the document a personal author is cited.
And on a final note..

Some important points to remember when end-text referencing:
• Correct use of punctuation.
• Correct use of italics:
  • usually the title of the source
  • exception – Journal articles
• Correct order of References in the Reference List (refer to the Reference List example in the Referencing Library Guide)
• Correct use of indentation

Need help: Refer to the Referencing Library Guide

Reference your Assignments correctly and you will pick-up ‘easy’ marks which could make all the difference between a Pass or a Fail, or a Distinction and a High Distinction.
Need help?

There are a number of help options:

• Refer to the ECU APA Referencing Guide
  • Print a copy of this Guide or bookmark it – it is important.
• Refer to the Referencing Library Guide
• Refer to the Specific Nursing Reference Examples tab in the Nursing and/or Midwifery Library Guide
• Complete Module 7 of the Academic Skills in Nursing and Midwifery Modules
• Contact the library - library@ecu.edu.au

[while a Librarian is unable to do the referencing for you, as referencing forms part of your Assignment, they can provide guidance and help on the unusual pieces of information that you certain stages of your studies]