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01 referencing introduction

**WHAT IS IT?**
A standardised method of formatting the information sources you have used in your assignment or written work.

**WHY USE IT?**
- Recognises the creator;
- Supports your argument or position and develops your critical thinking;
- Allows people to follow on from your research and makes you a part of the academic scholarly community; and
- Avoids plagiarism* and maintains your academic integrity

*Plagiarism = The failure to acknowledge the ideas of others in an academic work, and passing it off as your own.
02 When should you reference

- Using someone else's ideas
- Using a direct quote from a credible source
- Copying a figure, diagram, chart or picture
- Paraphrasing

When do you reference?
APA reference style
The main style of referencing at ECU is **APA 6th** (American Psychological Association).

Use the [ECU Referencing Guide](#) and [APA Style Central](#) as your main source of information on how to format your references.

APA consists of:
- **in-text** (author-date style) and
- **end-text** ("Reference List") citations
APA formatting
04 in-text references

An in-text reference is contained within the body of an essay, report or presentation.

It comprises of the author surname(s) and the publication date.

Sometimes page numbers will be included.

EXAMPLE
At the end of the sentence:
(Stans & Jubina, 2013)

At the beginning of the sentence:
Stans and Jubina (2013) found...

For more information refer to the ECU Referencing Library Guide.
Water is essential for all aspects of life. Managing water is a challenging task, particularly in shared water basins that host more than half of the world's population. Many studies have found that baseline water, sanitation and hygiene infrastructure were poor in Cambodia. Brown and Sobsey (2010, p. 103) state "many lack access to improved drinking water sources and diarrhoeal diseases are the most prevalent cause of death in children under 5 years of age." For this reason low-cost options for the treatment of drinking water at the household level are being explored by the Cambodian government and non-governmental organizations (NGOs) working in Cambodia (Askandar & Laohasiriwong, 2007; Kinkade-Levario, 2007). The ceramic water purifier (CWP), a locally produced, low-cost ceramic filter, is now being implemented by several NGOs, and an estimated 100,000+ households in the country now use them for drinking water treatment (Engineers For Change, 2012, para. 5). According to data shown in a 2007 water treatment case study (Kinkade-Levario), multiple cases demonstrate that CWPs...

*Note: in-text references should not be shown in a different colour to the rest of the text. This is for display purposes only.
06 end-text references

**WHO?**
Author details

**WHEN?**
Date of Publication

**WHAT?**
Title of the work

**WHERE?**
Publisher or online source

07 format books

You will find the information to reference a book on the back of the title page.

**Format:**
Author, A. A., & Author, B. B. (Date). *Title of book*. Place of publication: Publisher

**BOOKS**

**EBOOKS**

Include the URL of the home page of the eBook collection.
10 format journal articles

Format:
Author, A. A., & Author, B. B. (Date). Title of article. Title of Journal, volume(issue), page number/s.
DOI or Retrieved from Journal homepage URL

Journal Articles will become your most used referencing source.

- Most online journal articles have a Digital Object Identifier (DOI). DOI's can be found listed in the Database record for the journal article or on the front page of the downloaded PDF.
- They appear as: 10.1027/1618-3169/a000317 OR https://doi.org/10.1000/182
- If a journal article does not have a DOI, provide the home page URL; you might have to do a quick web search to locate this URL.

JOURNAL ARTICLE

12 example URL journal articles

13 format reports/web documents

Format:
Author, A. A. (Date). Title of work (Report No. ##). Retrieved from webpage URL

Reports and documents from the web
- technical and research reports, including those published by governments, task forces, and institutions, usually cover original research
- refers to both published and unpublished research material that is not available commercially.

REPORTS / WEB DOCUMENTS
15 format + example reference list


- List is in alphabetical order according to last name
- Use a hanging indent for each subsequent line
- List is double spaced (check with lecturer)
APA style FAQs authors

3-5 AUTHORS
In-text Reference:
First mention in text:
(Quinlan, Bohle, & Lamm, 2010)
Subsequent: (Quinlan et al., 2010)

End-text Reference:
Quinlan, M., Bohle, P., & Lamm, F.

6-7 AUTHORS
In-text Reference:
All mentions in text:
(McGuire et al., 2014)

End-text Reference:

8 OR MORE AUTHORS
In-text Reference:
All mentions in text:
(Owen et al., 2014)

End-text Reference:

"What if there's more than 2 authors?"
library stuff for you
17 Academic Writer (APA Style)

For more information refer to the Referencing Library Guide.
18 EndNote software

**WHAT IS IT?**
EndNote is a software program which allows you to manage your references by:

- creating and organising your references.
- automatically formatting in-text citations and reference list in your Word document
- storing PDF documents and other files with your references
- sharing references with other users

**HOW DO I GET IT?**
- On campus, EndNote is available on all ECU student computers.
- You can download the latest version of EndNote (X9) from ECU IT Services software download service.
- Desktop EndNote is available for Windows PCs and Mac.
- You will need your ECU Login to download the software.

For more information refer to the EndNote Library Guide.
19 library services

LIBRARIAN ASSISTANCE
A Librarian cannot reference for you, but we can offer assistance on how to do it. We provide help through assignment drop-in sessions and via appointment.

LIBGUIDES
There are dedicated library guides in your subject area as well as other important research and writing information on our library website.

ASSIGNMENT DROP-IN TIMES
Location: Joondalup Library, Room 31.105
Times: Thursdays, 2pm - 3:30pm (Weeks 1-13)
       Fridays, 2pm - 3:30pm (Weeks 2-5)

ENDNOTE
Register for a workshop and learn how to use the EndNote reference management system.
Q&A time

library@ecu.edu.au
6304 5525