Library contacts

Phone  (61) 8 6304 5525

Email  library@ecu.edu.au

Twitter  @ECU Library

For the latest opening hours, please check the ECU library website.
There are many resources available for borrowing, viewing, printing or photocopying in the ECU library collections.

Most library resources are online and are accessible 24/7. Other materials are also available for borrowing including books, DVDs, charts, music scores and music discs. Check your Blackboard unit site (https://blackboard.ecu.edu.au/) to find any reading list items that have been identified for you by your lecturers.

Other facilities and services include student login PCs, group study rooms, and Snap2ECU ports for laptop usage.

For the comfort of others, please have your mobile turned off or on silent mode and restrict use to the stairwells and foyer. You may eat and drink in the library, but please be considerate of other users and take care around library equipment.

All ECU students are issued with a single ID card. This card identifies you as a current ECU student. It acts as a library card, used for printing and photocopying, can be used as a smartrider card for discounted student travel with TransPerth, and is also your access card.

Student cards can be obtained from the MultiMedia Resources (MMR) / eLab service desk on your campus.

Welcome to your library

Room bookings

Students can book their own rooms within any of the three Campus Libraries by doing the following:

Visit https://ecusis.ecu.edu.au and log in using your ADS login.  
• Select Room Bookings  
• Select ML Library, JO Library, or BU Library for room locations  
• Select the room you would like to book  
• Select the day and time you would like (2 hour only booking per day, and maximum of five existing bookings)  
• In the Meeting Title box type your student number  
• Click Make Booking  
• Your room is now booked. You can delete or modify your bookings from the My Bookings link.  
• Each person can hold a maximum of five bookings (of 2 hours each) at any time.  
• Bookings in excess of five bookings of 2 hours each will be deleted.

Students with bookings have priority; however, if the rooms are vacant all students are welcome to use them. Bookings can be made at the Library Service desk, by phone (6304 5525) or email (library@ecu.edu.au).

Links

ECU homepage http://www.ecu.edu.au
Library home page http://www.ecu.edu.au/centres/library-services/overview
Library Guides http://ecu.edu.libguides.com
Borrowing from the library http://www.ecu.edu.au/centres/library-services/borrowing/
Online payment 24/7 https://payonline.ecu.edu.au/
Reading list items https://blackboard.ecu.edu.au/
The library provides a range of services and resources to help you find information for your assignments.

**Library Learning Blackboard** - Our online library tutorials will show you how to find the best information held by ECU Library and how to use smart searching techniques.

**Library Guides** - Start here to find the best resources for your assignments, and to find out more about ECU Library’s collections and services e.g. key resources in a subject, referencing, downloading eBooks, research and research data management.

Access via ECU/Library/Library Guides http://ecu.au.libguides.com

**Workshops** - On-campus: We run small group, hands-on sessions on using Library resources, referencing and EndNote. Access via ECU Student Events & Activities calendar

**Off-campus:** if you are off-campus, check the virtual training room for any planned online sessions. Access via Blackboard / My Communities / Library Learning.

**Ask the library** - Drop in to any campus in person or contact the library by email: library@ecu.edu.au

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**Overdue penalties**

To ensure equitable access to materials for all students, the library has an overdue penalty system for items returned late. To avoid overdue penalties, please check your student email regularly or access your library profile via My Library Account. Payment of overdue penalties can be made using ECU’s 24/7 online payment system: [https://payonline.ecu.edu.au/](https://payonline.ecu.edu.au/) choose Student Payments, then, Library Fine Payments

**High Use Collection** - $10.00 per hour per item, capped at $100 per item.

**All other items** - $2 per day per item, capped at $20 per item.

**Owing $20 or more** - No borrowing allowed until charges reduced below $20. Long overdue items that are invoiced incur a $10 per item processing fee.

Items that are damaged, lost, or not returned are billed at a standard cost of $110 per item, unless a book is deemed rare or valuable, in which case the replacement cost will be charged. Patrons cannot replace a lost book with one purchased themselves. Once an item has been invoiced, return of items will not be accepted in lieu of payment.

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**Assignment support**

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**My Library Account online**

Access My Library Account online through the ECU Library home page.
- Click on My Library Account and login with your ECU ADS username and password or alternatively your name and barcode number.
- You can view due dates, and renew items you have borrowed. You can also view your loan history if you opt in to that service. Please note: you will not be able to renew items if they are overdue or requested by other students.
- You can request items online by locating them in the catalogue, click the request link and login to My Library Account.

**Printing in the library**

The ECU eLab and library services use a SmartCard print and copy payment system. With your SmartCard you can load credit and pay for printing and photocopying services across all campuses.

When funds on your card run low, you can deposit more credit to your SmartCard by inserting cash or using EFTPOS on the Smart Loader machines located in the printing areas of the campus libraries and eLabs.

For printing instructions please follow the prompts or see library staff for further assistance.

**Printing / copying**
- Black & white A4: 0.08c per side
- Black & white A3: 0.16c per side
- Colour A4: 0.22c per side
- Colour A3: 0.44c per side

You can scan to email or USB device instead of printing or copying, and this is free.

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**Library resources**

- My Library Account
- Library guides
- Journal search
- Databases

Where to access the My Library Record link on the library services overview page
How to borrow items

Your SmartCard (student ID) is your library card and you will need this to borrow from the library.

To borrow items you will need to use your SmartCard with the self check machine, and follow the onscreen instructions. If you are unsure what to do, bring your SmartCard and library items to the Library Enquires Desk for staff assistance.

Items may be returned to any campus through the library internal returns chute or use the after hours chute outside.

1 - This is the self check machine.

2 - Scan your student card’s barcode under the red laser.

3 - Place your item on the grey square.

4 - When you have finished, you can choose to print a receipt.

Student portal

ECU students are given their own webmail account. Email is the preferred means of communication between the library and students. It is university policy that you check your ECU email account at least once a week. All library notices and reminders will be sent to your ECU email account.

To access your email, you will need to login with your ECU ADS username and password to the student portal. Your email address is <username>@our.ecu.edu.au

ECU Worldsearch

From our website, use the ECU Worldsearch box to search for information on your topic, then link to online books, journals, and other resources, or locate items you wish to borrow.

Useful links on the homepage include the How to guides, My Library Account, Library Guides and Databases. You can read how to use the Library resources in the How to guides, check or renew items borrowed via My Library Account, and get subject-specific information in the Library Guides.

After hours return chute locations

Bunbury After hours returns is located next to the Library building front entrance.

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